



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SHRI SANT TUKARAM SHIKSHAN PRASARAK MANDALS ADHYAPAK MAHAVIDYALAYA
Name of the head of the Institution		Dr.Ravindra Dongar Mistry
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02114235661
Mobile no.		8888094348
Registered Email		prinbedvadgaonmaaval@yahoo.com
Alternate Email		sdeolalkar1@gmail.com
Address		513-A/2A/P Vadgaon Maval, Taluka Vadgaon, Dist.Pune
City/Town		Vadgaon Maval
State/UT		Maharashtra
Pincode		412106

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Dr.Sheetal Yogeshchandra Deolalkar			
Phone no/Alternate Phone no.		02114235661			
Mobile no.		8888094348			
Registered Email		prinbedvadgaonmaval@yahoo.com			
Alternate Email		sdeolalkar1@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://amvadgaon.in/naac/AOAR-%202018-19%20SSTSPM's%20Adhyapak%20Mahavidyalaya,%20Vadgaon%20Maval.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://amvadgaon.in/naac/4.%20Annual%20Plan%20B.Ed.%202019-20.pdf			
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.30	2015	15-Nov-2015	14-Nov-2020
6. Date of Establishment of IQAC			03-Mar-2006		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	

B.Ed. CET Guidance	11-May-2019 1	91
Reading Day	13-Oct-2019 1	181
Constitution Day	26-Nov-2019 1	181
Aids Day Awareness programme	01-Dec-2019 1	181
Electricity Literacy Campaign	01-Jan-2019 31	85
Cleanliness of Campus	25-Jan-2019 1	181
Republic Day	26-Jan-2020 1	181
Water Literacy Programme	01-Feb-2020 29	85
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SSTSPM's Adhyapak Mahavidyalaya, Vadgaon Maval, Pune	Earn and Learn	SPPU, Pune	2019 120	32040
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Committee was formed for B.Ed. and M.Ed. admissions, and proper strategies are formed for smooth admission process. New UG and PG courses under School of open learning Savitribai Phule Pune University are started. Teachers participated, presented and published articles and reference books regarding B.Ed. Course in reputed magazines with ISSN or ISBN number. Teacher developed PPT's and use IT in Teaching learning process. Also developed their Educational YOU Tube channels, e content uploaded on University website .

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To start new courses under Adhyapak Mahavidyalaya, Vadgaon Maval.	New UG and PG courses under School of open learning , Savitribai Phule Pune University are started. YCMOU's Diploma of School Management is started.
Teacher should develop e-content for B.Ed. students based on syllabus.	Teachers developed e-content for B.Ed. students based on syllabus and uploaded on University website.
Provision of Increment to the teachers who done something in field of research.	Salary hike started to be given to professors holding Ph.D.
To discuss the Outline of Institute's Yearly Magazine.	Plan was decided for Yearly Magazine and implemented properly with the completion of Magazine.
To start Special study Guidance for Gifted and average students.	Special study Guidance was given to the Gifted and average students.
To make the college premises available for social work.	College campus made available for social work
To discuss on Language Laboratory.	Institution started the development of Language Laboratory.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	05-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	07-Jan-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The students of Adhyapak Mahavidyalaya, Vadgaon Maval start their journey with an orientation programme, which always held on the first day of college, which paved the student's journey full of knowledge and energy. Institute implement the curriculum smoothly and strictly as per the guidelines of University. The curriculum runs within the overall framework provided by University. Principal of the Institute distributes the workload among the faculty. In the beginning of the year The Annual plan and Time table is decided by faculty, which is shared with students. All faculty members give their inputs to prepare useful annual or year plan. Various committees are formed to carry various responsibilities. All activities, schemes are cleared to the students in the beginning of the course. There is group in charge for every department and groups are distributed in faculty members, so every faculty member get the chance to understand the details of each course, and students interacts with each professor with group rotation. The faculty put extra efforts to conduct extra classes for week students. Faculty created their Educational You Tube channels, and uploading e content on it, also this content is uploaded on Savitribai Phule Pune University's official website. Institution has the mechanism for well-planned curriculum delivery and documentation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Graduation	Nil	26/08/2019	180	to create ability to gain initial employment	communication skills and other interpersonal skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	73	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	110 (a) & 206- Practice Lessons	181
BEd	110 (b) & 207-Internship	181
BEd	112 Health and Yoga	85
BEd	204 - 01 Guidance and Counselling	96
BEd	212 - Entrepreneurship	96
MEd	206 Internship	6
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
College collects the year wise course feedback with the help of feedback form in the end of the year. In the next IQAC meeting all the staff analyses and discuss the responses under the guidance of principal. As per the analyses all faculty members try to make proper changes in next academic year, as per the need action was taken to fulfil the requirements.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	79	85
MEd	education	50	7	7

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	85	7	9	2	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	11	4	3	0	1

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentor can provide a student with guidance in which they are making their career. This can reinforce a student's sense of resilience. Mentor helps students for setting their life goals by motivating them by sharing his/her own career own. As students learn new things, they may wish to discuss their ideas with someone who shares their interests. Mentor also provides emotional support which is very supporting for any student. Mentoring helps the students to know their strength or weaknesses. A mentor motivates the students. Our institute is located in rural area and near tribal area, so most of our students belong to rural and tribal areas. Some of the girl students have the problem coping with this new training. All our teaching staff or principal mentor students. Our administrative staffs help them for arranging their documents. On Day of Induction we assure students that this course will improve the skills of students. We make informal talk with students to increase their confidence. They introduce her/him and tell their background. We organize various extra circular activities for students. Students participate in this kind of activities. This boosts the confidence of students. This also helps in improving the skills of students. From micro-teaching we assigned 13-14 students to each faculty. That faculty mentor their students in their daily routine. After completing micro, we make dairy groups for two years. In that group 14-15 students are assigned by each faculty. Every Saturday there is meeting of dairy group members, Students educational and other problems are discussed. If there is any major problem then we discuss it with principal and him short out that problem. Every month Principal has informal talk with students which help them to act positively. Mentoring by faculty helps students to improve their teaching competencies and motivate them to participate in various activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
85	9	1:9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	9	3	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	Education	Year	03/05/2019	12/08/2020
MEd	Education	Semester	31/12/2019	20/08/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation play important role in students' academic performance and their progress. Our Institute follows the guidelines given by the Savitribai Phule Pune University regarding internal assessment. It's a continuous Comprehensive Evaluation. As per University guideline, there is Internal Examination for all compulsory subjects. For each course one practical and one internal Examination. For third assessment each faculty selects the activity which is given in syllabus like tutorials, Group Discussion, Seminar, Home assignment, Tutorials etc. For practical course we are free to design our scoring keys. "The primary purpose of assessment is to improve student learning." We try to follow this principle. At the beginning of academic year we discuss and design scoring keys. Through these scoring keys we try to do assessment very objective. For practice lessons, Internship we give qualitative remark which helps students to improve their performance. For some courses we conduct MCQ's, which help them to write objectively. For assessment of some activities like seminar, group discussion external examiners assist students. Our Institution's motive about assessment is that," For teachers, as for students, the most effective evaluation comes from someone who sits beside us and helps us grow.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Success in our work is depending on our Planning. Good planning is very important to achieve our goals." In every Institute if planning is good then it is easy to conduct any course successfully. For this Educational Institutes require preparation of Academic calendar. At the beginning of academic Year, all staff members gather together and prepared academic calendar. The list of holidays and term wise schedule is given by University. According to term and holidays, staff prepared academic calendar. In B.Ed. curriculum there are lots of activities, so they are planned specially practice Lessons and Internship

are planned considering school schedule and terms given for schools. For smooth functioning of each and every programme, they are distributed among every faculty member. So they can give their best for that programme. All our staff is experienced and cooperative, they consider all aspects and try to prepare a calendar. Monthly activities are decided first. All the regular curricular and co-curricular activities of the institution, the activities to be organized in collaboration with other institutions, the programmes prescribed by the govt. from time to time, the lectures for the theory courses, the internal assessment and the internal examination all are planned together by all staff members in consultation with each other. The internal examination is planned taking into consideration the dates and pattern of question paper of the University final examination. While planning every staff member ensure that the assessments are distributed throughout the year. In monthly review meeting, staff member take feedback with discussing with each other. There is flexibility in our planning, as our institute is located near Tehsil office, sometimes some government programs are planned suddenly. From January 2020 all world is facing the Covid-19 calamity. In the beginning there were not much of Covid cases. But from March 2020 onwards Covid cases were increasing day by day. Hence from 21 March 2020 respected Prime Minister declared lockdown in India. All colleges and schools remained closed. But 2-3 months later Maharashtra Government took the decision that all Universities should take Evaluation of students according to their internal marks. Therefore Savitribai Phule University also declared the results of students as per government's guideline.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://amvadgaon.in/PDF/2.6.1%202019-20.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Bachelor of Education (First Year)	BEd	Education	91	82	90.11
Bachelor of Education (Second Year)	BEd	Education	79	73	92.41
Master of Education (First Year)	MEd	Education	7	6	85.71

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://amvadgaon.in/PDF/2.7.1%20Student%20satisfaction%20survey%202019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	Nil	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	Nil	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
SSTSPMs Adhyapak Mahavidyalaya, Vadgaon Mavala	5
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	0	0	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	12	4	3
Presented papers	1	0	0	1
Resource persons	0	0	0	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	0	0
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Marathi Bhasha Sanvardhan Pandharvada	Student Welfare Board, SPPU, Pune	Marathi Bhasha Sanvardhan Pandharvada	8	180

Lokshahi Pandharwada	Student Welfare Board, SPPU, Pune	Lokshahi Pandharwada	8	170
Gender Equality	Student Welfare Board, SPPU, Pune	Voter Awareness	8	180
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Linkage with Institute	Internship	Saraswati Vidyamandir, Talegaon Dabhade, Rameshkumar Sahani, Vadgaon, Jain English School, Kamshet, Unique Vision English Medium School, Chinchwad, High Vision International School, Talegaon, Navin Samarth Vidyalaya, Talegaon	01/12/2019	31/03/2020	46
Linkage with Institute	Internship	Shantisadan Secondary School, Lonavala, Sankalp English Medium	01/12/2019	31/03/2020	31

		School, Pawanagar, Jagadguru English Medium School, Dehugaon, Shantidevi Gopichand Gupta Secondary School, Malavali, Shri Ekvira Vidyamandir, Karla, Gurukul High School, Lonavala			
Linkage with Institute	Internship	Nrusinh Kanishth Mah avidyalaya, Sangvi, Shri Narayan Vidyalaya Gahunje, Z. P. School Gahunje, New English School, Vadgaon	01/12/2019	31/03/2020	11
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1	0.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2869	60726	16	1740	2885	62466
Reference Books	2873	304344	5	525	2878	304869
Journals	48	21469	14	6075	62	27544
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	16	12	1	0	0	2	1	150	0
Added	0	0	0	0	0	0	0	0	0
Total	16	12	1	0	0	2	1	150	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Dr. Sandip Gadekar You Tube Channel	

	https://www.youtube.com/channel/UC50JuYH2KU1B_G8tNX5ztyw
Dr. Sheetal Y. Deolalkar You Tube Channel	https://www.youtube.com/channel/UC7tr9pKmEvfB-WNWhq3hLfg?app=desktop
Dr. Kavita Tote You Tube Channel	https://www.youtube.com/channel/UCOKFh8bE1_HlhjEUxR6jsVA
Asst. Prof . Sonali Patil Mahajan You Tube Channel	https://www.youtube.com/channel/UCPuPy7cdpsIpUMHWW7M9gVQ
Dr.Anita Dhaigude , Institutes Website	http://amvadgaon.in/EContent.html

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1	0.2	2	0.8

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Laboratory :- Policy :- One Staff member is the in-charge for the Science Laboratory. He/she looks after the requirements for the year. Accordingly, the order is placed. The staff member also maintains the detailed register of these details. At the end of every year entries are made of any material broken or expired, etc. in the register. **Procedure :-** Along with the in-charge staff member one peon is assigned the duty of for issuing of the material specific during the stipulated time every day. **Library :- Policy :-** There is a full time qualified and dedicated librarian in the college. She is in-charge of looking after the day to day working of the library. There is a library committee which decides regarding the purchase of books, activities to be conducted by the library, extension programs to be organized by the library, etc. The annual report of the department is taken at the end of the year. **Procedure :-** The committee meets at least twice a year to make a detailed plan and sanction for the various activities, purchase of books, etc. Review of the various programs and activities is taken and based on this feedback the further plan of action is proposed. **Sports equipment :- Policy :-** One staff member is the in-charge for the Sports Room. He is looking after the day to day working of the equipment. **Procedure :-** Usually the college celebrates sports week in the months of December - January which is considered while making the annual plan. Accordingly, once the dates are finalized during the staff meeting the detailed planning is made by the in charge. Both indoor and outdoor sports (individual as well as group) are conducted in which both girls and boys participate. **Computers :- Policy :-** The maintenance of the computer lab is done by the Computer Division of the Shree SantTukaramShikshanPrasarakMandals centrally. There is also a staff member of the college who is the in-charge and a non-teaching staff member who assists him. **Procedure :-** The annual maintenance contract is made by the parent body. In case of any big purchase requirements the matter is placed by the in-charge staff member before the Principal. It is then placed before the College Committee for their sanction. In case of any minor equipment purchase the in-charge staff member and the Principal take the

decision. Dead stock register is maintained by the office. Classrooms :- Policy :- The Office Assistant (Peon) of the college look after the department. They are in-charge for the cleanliness of the premises. There is also separate arrangement for cleaning of toilets and bathroom. Procedure :- All the peons in the college are responsible for maintaining the cleanliness in the college premises. There is a division of work amongst them. In case of absence of anyone the work is shared by the others. Besides cleaning of the premises they also look after watering of the plants.

<http://amvadgaon.in/PDF/4.4.2%20Maintenance%20Policy%202019%20-%202020.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	GIO SC	33	606190
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Nil	Nil	0	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Nil	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed

visited	participated		visited	participated	
Nil	0	0	Nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	13	SSTSPMs Adhyapak Mah avidyalaya, Vadgaon Maval	Education	SSTSPMs Adhyapak Mah avidyalaya (M.Ed.), Vadgaon Maval and some other institutes	M.Ed., General P.G. courses
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Independence Day, Patriotic Song Performance	Institution	12
Teachers Day	Institution	96
Reading Day	Institution	181
Mahatma Jyotiba Phule Birth Anniversary	Institution	181
Dr.Babasaheb Ambedkar Death Anniversary	Institution	181
Sant Gadge Maharaj Death Anniversary	Institution	181
Savitribai Phule Birth Anniversary Activity	Institution	181
Youth Day Group Activity	Institution	181
Makarsankrant and Geography Day Group Activity	Institution	181
Republic Day Cultural Performance	Institution	181
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

At beginning of the every year College forms the student's representative council, the representatives are elected from the students by election, so the democracy values can be incorporated among the student. The students take active participation in the decision making at the time of group meetings as well as in the mentoring sessions, The Gymkhana secretary of a college is nominated in the college development committee as a member as well as he /she is nominated in the IQAC also. All SRC members take active participation in the decision making and implementing the programme, thus smooth running of a execution takes place The college has a unique way of involving the students in the different activities of the college. The students work in their micro groups. One student from each group is selected by the group in-charge and the other students to represent their group. These students are then interviewed by the Principal and the staff members and after discussion each student is assigned one department of the college. The student is responsible for assisting the in-charge staff member for the smooth functioning and conduct of the activities to be organized by the college during the year. The in-charge staff member and the student representative work together while planning and conducting the different activities of the college. It is useful to communicate with the students through these representatives and establish a bond with them. One student is also the member of the IQAC of the college. This is beneficial for getting ground level feedback and accordingly developing the plan of action of the College.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni meetings are organised every year, Alumni actively involved in various college activities like as in Annual Gathering, prize distribution ceremony, 26 Jan Republic day , 15 th August Independence day Programme Celebration. Alumni also helps in organising various social and Cultural activities like as Social service Programme, Blood donation programme, Tree Plantation and cleanliness programme etc.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management Process is preferred and follow our Sant Tukaram Shikshan prasarak Mandal. The institution recognizes the abilities of the team Member are which helps in decentralization of tasks and also to maintaining transparency. During this process responsibilities are distributed among the staff members in such a way that each and every member gets an opportunity to experience the work which is to be done regarding different courses and departments. This gives an opportunity to develop their own strategy for course delivery and begins course of action by preparing Course Outlines. According to decentralization each staff member plans own strategy for course delivery and begins course of action by preparing Course Outlines. In view of the decentralization, coordination among staff members happens through regular staff meetings. Apart from various courses, responsibilities of various departments are also assigned to staff members. In view of the decentralization, coordination among staff members happens through regular staff meetings. The faculty is responsible for the academic functioning of the college by planning the schedule as well as designing the details of the course. Tremendous efforts are put in by the faculty to ensure high quality education and efficiency. The Decentralization and participative management are practiced by the forming various Departments. The micro teaching program conducts in the college is carried out smoothly by dividing the students in smaller groups with one professor in charge for the particular groups. This method of decentralization helps in giving these students and faculty the opportunity to maintain the highest level of quality. For practice lessons the students are clubbed into small groups with a professor in charge and the Professors are given the Liability to select the school of their choice. The professor in charge then observes the students lessons in that school. The limited number of students in the single group makes the process of observation and evaluation of every student effective and personalized. The internship program is also conducted in a similar decentralized way. Besides different groups are created for social service, cell diaries Intel practical etc. where the groups have the flexibility to select the method of functioning to achieve the goal. In the same way decentralization of departments helps to improve the bonding between the staff members. Participative Management has representation on various committees vise Internal Quality Assurance Cell (IQAC), College Committee, Local Managing Committee (LMC). Teaching, Non Teaching staff members have representation on College Committee and Local Managing Committee. Students have representation on IQAC, Students Council and Anti-ragging committee and Woman Grievance.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission process in our institute done as per CET exam set by Government of Maharashtra. Institute strictly follows the Rules and Regulations gives by Government of Maharashtra.
Research and Development	Teachers are encouraged to undertake research. Our teachers participated in various conferences and seminars at

Local / University / State/ National / International level. In addition to participation seminars and workshops our teachers publish research papers in peer reviewed journals. It is mandatory for students pursuing Second year of B.Ed. programme to prepare a Research Proposal as a part of Course 210 Basics of Research.

Examination and Evaluation

Our Institute follows the guidelines given by the Savitribai Phule Pune University regarding internal assessment. Our Institute forms internal Evaluation Committee in the beginning of each academic year. As per University guideline, we conduct Internal Examination for all compulsory subjects. For each course one practical and one internal Examination. For third assessment each faculty selects the activity which is given in syllabus like tutorials, Group Discussion, Seminar, Home assignment etc. For practical course we are free to design our scoring keys. At the beginning of academic year we discuss and design scoring keys. Through these scoring keys we try to do assessment very objective. College conducts an orientation lectures for every activity Continuous Comprehensive Evaluation (CCE) of students in all academic and cocurricular activities. Orientation lectures was organised before examination on how to write and present in examination, orientation was given on examination pattern and marking scheme as well. According to the guidelines of the university use of alternative evaluation tools like assignments, seminars, tutorials and projects has been given. Continuous evaluation of the students by monitoring their regularity, punctuality attitude and commitment towards their work. For all evaluation work no malpractices are entertained strict action is taken against the students who found in malpractices.

Teaching and Learning

Introduction of Participative learning methods in course 209 viz. Organizing Mock Interview Sessions. A lecture on Life Skills, self-concept, personality development as a part of orientation sessions SWOT Analysis, prepare Bio-data Group discussion on current issue were taken in Course 209.

Book Reading and sharing reflections on book reading. In course 208 Reading and reflecting on Text, College conducts the activity of Critiques, Mind map, Summarization Etc. Participation in Internship and conduct of practice teaching lessons for experiential learning. To facilitate better teaching and learning the following was organized Under the special guidance schemes special Lectures on models of teaching, Team teaching, Technology based teaching, Simulation lessons, integrated lessons were organized. For quality improvement in teaching and learning, Seminars, Power point presentations, poster presentation was used. Training students for integration of ICT in their lesson planning was also executed. The Students having difficulties in understanding and learning were taught with the help of remedial teaching for the better understanding of these students faculty guided these students.

Curriculum Development

The Institution follows the prescribed Curriculum of the Savitribai Phule Pune University for B.Ed. and M.Ed. courses. The faculty actively involved for curriculum framing process of the university for B.Ed., M.Ed. Syllabus. The College tries to adopt implement a maximum number of contents from the curriculum for fulfilling the aims and objectives of the prescribed curriculum for the above-said courses. The college trying to implement and conduct various activates based on the syllabus.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Our Institute maintains student database on Microsoft Office. This one is useful to retrieve data for various purposes like Internal and external evaluation, Scholarship, eligibility, examination, alumni and administrative work etc.
Administration	Salary of the Teaching and Nonteaching staff is processed through Nationalize Bank (Bank of Maharashtra).
Finance and Accounts	College maintains its accounts by using Microsoft office. College maintained all financial records related Right from recording cash

	transactions till finalization of balance sheet manually and time to time it is audited by C.A. Income tax calculations are done by using online platform. All transactions related to salary of employees are recorded Microsoft excel. EPF of employees is maintained through online system.
Student Admission and Support	First year B.Ed. and M.ED. Admission process for students is online which is conducted by Govt. of Maharashtra.
Examination	Internal marks submission of the first and second year B.Ed. And M.Ed. students submitted on SPPU's examination portal. Attendance report updated for university exam also submitted on university examination portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP- Inclusive Education Accessibility in Higher Education	2	15/09/2019	24/09/2019	10
FDP-	2	10/06/2020	30/06/2020	21

Designing Flexible Approach of learning				
FDP- online FDP on E-content Development for Teacher	5	01/06/2020	05/06/2020	5
FDP- E-Content Development in Teaching	2	04/06/2020	10/06/2020	7
FDP- Nurturing Research and Innovation in Higher Education Institution	1	29/06/2020	04/07/2020	6
Multidimensional Innovative training Programme on E-content development	1	16/07/2020	22/07/2020	7
Refresher Course by online organised by SWAYAM	1	Nil	Nil	Nil
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF	EPF	All schemes of BSW

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Adhyapak mahaviadhyalaya is a recognized Teacher Education institute affiliated to Savitriabai Phule Pune University. Our institution follows all rules and regulations laid down by Govt., university and NCTE from time to time. We conduct internal audit regularly as a mandatory requirement. Every year institution submits its audited report to shikshan shulk Samiti. Regarding Internal Audit, parent body Shri Sant Tukaram Shikshan prasarak mandal's has appointed a certified auditor. This auditor carries out audit and submits its queries to the college and parent body.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the

year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Savitribai Phule Pune University, Pune and Moderation Committee	Yes	Principal of College
Administrative	No	Shri Sant Tukaram Shikshan Prasarak Mandal, Vadgaon Maval, Pune	Yes	Internal Auditor appointed by Parent Institution

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>Quality enhancement in Teaching and Learning Process, Teachers creating e content for students, 5 PhD. members are in Faculty, Faculty attended different workshops, conferences, seminars and FDPs., they are published their articles in different reputed publications, Organizing different quality improvement programmes, social awareness programmes for students and community.</p>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	B.Ed. CET Guidance	28/02/2019	11/05/2019	11/05/2019	91

2019	Reading Day	06/07/2019	13/10/2019	13/10/2019	181
2019	Constitution Day	02/11/2019	27/11/2019	27/11/2019	181
2019	Aids Day Awareness programme	02/11/2019	01/12/2019	01/12/2019	181
2020	Electricity Literacy Campaign	02/11/2019	01/01/2020	31/01/2020	181
2020	Cleanliness of Campus	02/11/2019	25/01/2020	25/01/2020	181
2020	Republic Day	02/11/2019	26/01/2020	26/01/2020	181
2020	Water Literacy Programme	02/11/2019	01/02/2020	29/02/2020	85
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Savitribai Phule Jayanti, Balika Din	03/01/2020	03/01/2020	166	21
Women's Day	08/03/2020	08/03/2020	166	21

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Institution is using LED lights to save the electricity

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill	No	0

development for differently abled students		
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	26/11/2019	1	Constitution Day	Human Rights Awareness	181
2020	1	1	Nil	1	Republic Day	National Integration	181
2020	1	1	Nil	31	Electricity Literacy Campaign	Environmental Awareness	85
2020	1	1	Nil	29	Water Literacy Programme	Environmental Awareness	85

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
UGC SPPU Guidelines for Faculty	11/01/2017	https://www.unipune.ac.in/Maha_Public_Uni_Act/pdf/Maharashtra20Public20Universities20Act20201620English20Copy.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Vachan Prerana Divas: Reading Day	13/10/2019	13/10/2019	181
Constitution Day	26/11/2019	26/11/2019	181
Aids Awareness Day	01/12/2019	01/12/2019	181
Parisar Swatchhata Abhiyan/Campus Cleanliness Campaign	25/01/2020	25/01/2020	181
Womens Day	08/03/2020	08/03/2020	181

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1 Maintenance of Trees in campus 2 Best out of Waste competition 3 No use of Plastic 4 Diwali without crackers 5 Use of LED lights

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Dr. Babasaheb Ambedkar Mahaparinirvan Din : ?? . ?????????? ???????
????????????????? ??? By GREY group Poster Presentation Objective Of The Social Programme : To inculcate the Social Responsibility in Pre service Teachers. The programme taken under our Social n Cultural Department. This programme was organized by Social Assist Prof Jyoti Randive on 06 Dec 2019 by GREY group. In this programme, Prof. Ashok Gaikwad was the Main Guest. Preservice teacher Sayali Bhikawale and Priti Sharma shared their views about Dr. Babasaheb Ambedkar. Assistant Professor Mahadeo Sangale also shared his views on educational thoughts of Dr. Babasaheb Ambedkar 2. Kranti Jyoti Savitribai Phule Jayanti Objective of the Celebration of festivals: To inculcate of spiritual values in pre service teachers. On the day of 03rd January 20 institute celebrated 189th birth anniversary of Savitribai Phule by Green Group, under the guidance of Dr. Sandip Gadekar. Students Komal Shepur, Jyoti Chavan, Namrata Wavare shared their thoughts on Savitribai Phules point of view on women's education, social status etc. Assistant Prof. Mahadeo Sangale shared his thoughts about Savitribai Phule also correlates it with today's women. Anchoring done by Madhavi Pawar and vote of Thanks by Blessy Nadar. All student n Professors attended the programme . 3. At the end of the Year 4 Faculty members started their Educational YouTube Channels which is linked with Savitribai Phule Pune University, Pune.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://amvadgaon.in/PDF/7.2.1%20Best%20Practices%2019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Adyapak Mahavidyalaya, Vadgoan - Maval is always known for innovative n distinctive programme to inculcate different social, cultural values among pre-service teachers. Our college Cultural n Social Department head distribute all students into different groups named by social reformer or players or Colours for 100 percent participation in cultural programme. This year named by colours, Violet, Green, Grey Etc.. Following are some activities which we implement this year. 1. Sant Gadage Maharaj Death Anniversary : ??? ?????? ?????? ?????????? By BLUE Group. Elocution Competition ?????????? ?????????? Topics 1.????????????? ??????? ??????? : Cleanliness Means Development 2.????????????? ?????????? : Protection Of Environment 3.???? ??????? ?????? ?????????? ?????????? : Sant Gadagebaba Swachhata Abhiyan Objective Of The Programme : • To inculcate the importance of cleanliness in pre service Teachers. •To inculcate the Protection Of Environment among pre service Teachers. Sant Gadage Maharaj Death Anniversary celebrated by BLUE Group on 16 Dec 2019. All Pre service teachers participated in this programme. All celebrated Death Anniversary of Great Social Reformer Sant Gadage Maharaj. This programme was organized by Cultural Group In charge Dr. Sheetal Deolalkar. Pre-service teacher Azad Gaikwad shared his thoughts about social work of Sant Gadage Maharaj. Dr. Anita Dhaigude shares poem by Gadage Maharaj, Dev Kadhi Gavalach Nahi... also told her views on Gadage Maharajs work. Anchoring was done by the student Sheedevi Prashant.

Our Principal Dr. Ravindra Mistry and All Professors of our Institute attended the programme. After the programme Elocution done . Participation n winner were - 1. Ku.Jayashri Joshi - First 2. ku.Vishali Aragade - Second 3. Ku.Kamlesh Gujar And Ku Dnyaneshwar Gayakhe - Third Judges of the Competition - 1. Dr. Anita Dhaigude 2. Dr. Kavita Tote 2. Electric Energy Literacy (EEL) : ??? ??????? ?????? Objective Of The Social Programme : To inculcate the Social Responsibility in Pre service Teachers. To aware pre-service teacher about electric energy saving in day today life. To aware nearby families about electric energy saving in day today life. The programme taken under our Social n Cultural Department. This programme was organized by Social Dept. Head Dr. Sheetal Deolalkar in between 01 jan 2020 to 31 jan 2020. In this in this programme, all student goes to meet nearby families. Each student try to aware society in this way about electricity saving. He / She also take the follow up study n collect the electric bills of that particular families before n after EEL awareness programme.

Provide the weblink of the institution

<http://amvadgaon.in/PDF/7.3.1%20Institutional%20Distinctiveness%202019-20.pdf>

8.Future Plans of Actions for Next Academic Year

The future plan of action for the next academic year is as follows: 1. To encourage students, faculty and non-teaching staff to update. 2. To organize workshops, seminars for students and faculty and non-teaching staff. 3. To organize cultural, social activities. 4. To collaborate with practice lesson and Internship schools 5. To organize number of outreach programmes. 6. To conduct online capacity building programmes. 7. To create more e content and use of Hybrid platform in teaching learning process.